

# 2021 STUDENT CALENDAR



## Important Dates – to be diarised

Office Hours are from 8 am to 4 pm Monday to Thursday. 8am to 3.30 pm Friday.

8 am to 12 noon Saturday (**payments and face to face lessons only**)

DATE	APRIL EXAMINATIONS	OCTOBER EXAMINATIONS
Examination registration begins	<b>Monday 01 February 2021</b>	<b>Monday 2 August 2021</b>
<b>EXAMINATION REGISTRATION ENDS</b>	Tuesday 2 March 2021	Thursday 02 September 2021
Candidate Numbers available online	Monday 15 March 2021	Thursday 09 September 2021
<b>Examination Dates</b>	<b>06 April – 15 April 2021</b>	<b>04 – 13 October 2021</b>
<b>NB: Results available online</b>	Wednesday 16 June 2021	Monday 12 December 2021
<b>Presentation of Diplomas</b>	<p><b>In Harare</b> Saturday 6 March 2021</p> <p><b>In Bulawayo</b> Saturday 13 March 2021</p> <p>For those who completed their Diploma during June &amp; October 2020 examinations.</p>	<p><b>In Harare</b> Saturday 05 March 2022</p> <p><b>In Bulawayo</b> Saturday 12 March 2022</p> <p><b>NB:</b> PMZ will now conduct graduation ceremonies once annually in March. Those who will complete their Diploma in April &amp; October 2021 will graduate in March 2022.</p>

**\*N.B.** Assignment Deadlines for Students writing **April 2021 Exams** is **Tuesday 9 February 2021**.

October 2021 Exams is **Tuesday 20 July 2021**.

**Please note that you have to write 2 assignments per subject before writing examinations.**

**The assignments will contribute 30% of the Final Examination Mark.**

**Instructions to Students who wish to write examinations:-**

Please read the full instructions in your modules.

1. Payments for **annual subscription and for modules** in each subject to be written must be received by National Office **BEFORE** applying to write the examinations.
2. An application form for examination registration can be downloaded from IPMZ website or collected from any of our IPMZ offices. Please either complete this form **or** write a letter requesting to write the examinations. The form or letter **MUST** arrive at the **National Office DURING THE EXAMINATION REGISTRATION PERIOD** and must contain the following:
  - (a) Your **FULL NAME** and Membership number
  - (b) The subjects you wish to write in full (i.e. not Training but Training Techniques or Management of Training.
  - (c) Your chosen examination centre (**Harare, Bulawayo, Gweru, Mutare, Masvingo**)

**Payment in full must accompany the examination registration.**
3. Dates of examination registration are inclusive. Do not delay your registration. Failure to comply with these instructions may result in your registration being rejected.

# Examination Timetable April 2021



DATE	DIPLOMA		HIGHER DIPLOMA	
	9.00am to 12noon	1.30pm to 4.30pm	9.00am to 12noon	1.30pm to 4.30pm
Tuesday <b>06 April</b>	Human Resource Management	Safety, Health and Wellness	Business Statistics	Management
Wednesday <b>07 April</b>	Recruitment and Selection  Training Techniques	Management of Training  Employment Law	Strategic HRM	Organisation Development
Thursday <b>08 April</b>	Performance & Reward Management	Employment Relations	Financial Management	Change Management
Friday <b>09 April</b>	Entrepreneurship Skills	Business Communication	Business Economics	Corporate Governance and Ethics
Monday <b>12 April</b>	Human Capital Planning	Management Development	Marketing Management	Labour Productivity
Tuesday <b>13 April</b>	Management Information Systems	Financial Accounting		
Wednesday <b>14 April</b>	Commercial Law	Industrial Psychology		
Thursday <b>15 April</b>	Research Methods	Labour Economics		

# Examination Timetable OCTOBER 2021



DATE	DIPLOMA		HIGHER DIPLOMA	
	9.00am to 12noon	1.30pm to 4.30pm	9.00am to 12noon	1.30pm to 4.30pm
Monday <b>04 October</b>	Human Resource Management	Safety, Health and Wellness	Business Statistics	Management
Tuesday <b>05 October</b>	Recruitment and Selection  Training Techniques	Management of Training  Employment Law	Strategic HRM	Organisation Development
Wednesday <b>06 October</b>	Performance & Reward Management	Employment Relations	Financial Management	Change Management
Thursday <b>07 October</b>	Entrepreneurship Skills	Business Communication	Business Economics	Corporate Governance and Ethics
Friday <b>08 October</b>	Human Capital Planning	Management Development	Marketing Management	Labour Productivity
Monday <b>11 October</b>	Management Information Systems	Financial Accounting		
Tuesday <b>12 October</b>	Commercial Law	Industrial Psychology		
Wednesday <b>13 October</b>	Research Methods	Labour Economics		